

## **Parwich Parish Council**

### **Minutes**

The Annual Meeting of Parwich Parish Council was held on Wednesday, 9th May 2012 at 7.30 pm in Parwich Memorial Hall.

Present: C Healy, J Bennett, S Dale, R Bunting, the Clerk, Mrs S Hampson and one member of the public.

#### **12.5.1 Apologies/Councillors' attendance register**

Apologies had been received in advance of the meeting from Mrs Linnell, Mr Walker and the district councillor. The remaining parish councillors completed the attendance register

#### **12.5.2 Election of Chairman and Vice Chairman**

**Resolved:** Mr R Bunting was elected as Chairman

**Resolved:** Ms Healy was elected as Vice Chairman

#### **12.5.3 Declaration of acceptance of office of all members**

All members present duly completed the declaration of acceptance of office before the proper officer of the council, Mrs Hampson.

#### **12.5.4 Members' interest forms**

None of the members present had any material changes to make on the Register of Financial and Other Interest forms which were completed in the previous year.

**Resolved:** No updates to submit to the Monitoring Officer at Derbyshire Dales District Council (DDDC)

#### **12.5.5 Declaration of personal/prejudicial interest of councillors**

There was no need, by any member present, to complete an entry in the register.

#### **12.5.6 Minutes of the previous meeting and items from the minutes**

The minutes of the previous meeting had been electronically forwarded to all members and had been placed on the 'Blog'.

**Resolved:** The minutes were accepted as a true record and signed by the Chairman in the meeting.

From the minutes, Ms Healy had been in contact with the lady cleaning the public toilets and confirmed that she is happy to carry out the service on a voluntary basis.

#### **12.5.7 Update from the District Councillor**

Apologies had been received in advance of the meeting from the District Councillor.

#### **12.5.8 Public speaking**

One member of the public was present. He questioned the reasoning for considering a change of use of the pavilion to a café due to provision already existing in the Memorial Hall. He requested to view the audited accounts at the clerk's premises. The clerk advised the member of the public that the notice advertising the audit had been displayed on the noticeboard.

**Resolved:** Clerk to make audited accounts available at a mutually convenient time and date.

#### **12.5.9 Update from PCSO and Safer Neighbourhood**

PCSO Cleavelly had again been invited to the meeting but was not present.

**Resolved:** Clerk to contact Mr Walker to ascertain if PCSO Cleavelly's contact details are correct.

Mr Walker had advised Ms Healy of his intention to attend the Safer Communities' Meeting.

### **2.5.10 Mowing**

The council members were very grateful to Mr Dale for 'topping off' the cricket field.

Further advice had been received from the Derbyshire Association of Local Councils (DALC) regarding the mowing contractors. Cricket field contract with Mr Lownds to continue to July.

Mrs Bennett proposed that tenders were not sought again in July.

**Resolved:** Clerk to advise Mr Moorcroft that the council is honouring the 5-year contract signed in 2010.

**Resolved:** Further discussion to take place in July.

**Resolved:** Mrs Bennett to speak to Mr Lownds about cuts in adverse weather, written confirmation to follow.

### **12.5.11 Pump Hill**

The history behind the land at Pump Hill and its ownership had been provided to Ms Healy. The land came into the ownership of the parish council in 2005; deeds are stored at the parish council's solicitors. It was reported that recent tree surgery work was for an adjacent property owner. A discussion on maintenance of the land took place. The clerk advised members of the need for transparency when a final decision is taken regarding maintenance of this area.

**Resolved:** Item to be deferred to a future agenda.

### **12.5.12 Queen's Diamond Jubilee including contributions, arrangements and next meeting date**

The clerk had electronically submitted a grant application to DDDC for monies towards the jubilee celebrations. This had been acknowledged but the outcome of this application had not been received. Ms Healy had completed a grant application for bunting to Age UK which had been successful.

Ms Healy reported that the most recent jubilee meeting had been fairly well attended. All contributions received to date are presently with the Carnival and Recreation Committee. To date it was reported that £124.22 may be the overall contribution required from the parish council but this may be subject to change. Ms Healy reported she had discussed final catering arrangements.

**Resolved:** Clerk to write and thank each of the organisations/residents who have so generously made a contribution to the jubilee.

**Resolved:** Mr Harrison to organise tables and chairs.

Documentation and arrangements for the road closure during the event had kindly been made by Mrs Bennett.

**Resolved:** Clerk to submit the documentation to DDDC.

An email had been sent to a member of the council regarding fireworks. This was discussed.

**Resolved:** Email to be forwarded to the clerk. Clerk to advise the resident that unfortunately, the parish council has maintained its stance not to become involved with fireworks including purchasing fireworks from council funds, therefore, the parish council could not be able to become involved with the VAT element.

It was reported that the insurance for the beacon would be through the Carnival and Recreation Committee. Mrs Bennett had produced a flyer detailing the programme of events. The final jubilee meeting to take place at 7.30 pm on Wednesday, 23rd May.

### **12.5.13 Stream clearance involving volunteers**

A risk assessment and publicity advertising the stream clearance had been prepared.

**Resolved:** Mr Harrison to check the risk assessment.

**Resolved:** Mrs Bennett to liaise with Mrs Linnell regarding the co-ordination of the day.

An email had been received from a resident regarding the probability of flood risk referred to in the April meeting minutes. Ms Healy reported that she had forwarded a response noting the comments and advising of Mr Braund's involvement from DDDC.

A further email had been received from another resident regarding ownership of sections of the stream.

**Resolved:** Clerk to forward a response.

#### **12.5.14 Playground roundabout and football posts**

Derbyshire Rural Community Council had not replied to the clerk's enquiry for grant monies towards the above items. It was reported that the bearing had now gone in the roundabout. The clerk had partially completed some grant applications but needed further information. ROSPA is likely to condemn the roundabout during the inspection which normally takes place in May. A discussion took place regarding a possible repair to the roundabout (approximately £2,400) and a replacement (£4,500).

**Resolved:** Item to be reviewed each subsequent meeting until the item has been satisfactorily resolved.

**Resolved:** Clerk to contact Streetscape again for a revised repair quote to repair the roundabout, fit new bearings and floor matting to enable an informed decision to be made.

**Resolved:** Local person to be approached about the roundabout.

Hybrid football/rugby posts were considered to encompass a greater use by the community.

**Resolved:** Further searches to be made on the internet to obtain prices of hybrid posts.

Mr Bunting reported the need to address moles on the football pitch.

**Resolved:** In view of estimated costs of no more than £50 it was agreed that Mr Bunting instruct a contractor to safely resolve the issue.

#### **12.5.15 Stepping Stones Nursery**

Mrs Bennett reported that there had been no further update publicised on the Blog. Mr Harrison reported that child numbers attending are very low.

#### **12.5.16 Broadband initiative**

No further input to report.

#### **12.5.17 Rental income from parish council land**

Mr Hansen from Bagshaws had responded to the parish council's enquiry to consider a rent review on land owned by the parish council. Terms of business were discussed.

**Resolved:** Mr Bunting completed the terms of business to be returned to Mr Hansen. Mr Hansen to liaise with Mr Bunting.

Sheffield DA caravan rally imminent. A further caravan booking enquiry had been received for Sheffield DA and from the Derbyshire Centre.

**Resolved:** Members agreed that income from caravan pitches should be encouraged.

**Resolved:** Clerk to confirm caravan bookings.

**Resolved:** Mr Bunting to collect fees from Sheffield DA in May

**Resolved:** Mrs Linnell be asked to check meter readings prior to caravan rally

Peppercorn rent outstanding from a resident

**Resolved:** Clerk to write to resident

### 12.5.18 The Pavilion

The internal auditor had advised that tenders should be sought from interested parties to operate from the pavilion. Environmental Health require toilets facilities on the premises. The tennis club have offered a contribution towards the toilet. Ms Healy had approached residents who have enquired about the pavilion to submit full proposals and to ascertain if a change of use is required. The members do not want the pavilion to become dilapidated.

**Resolved:** Formal letter to be sent to residents requesting the submission of full proposals.

**Resolved:** The parish council is not funding anything at this stage.

### 12.5.19 The Parish Annual Meeting

Members reported that all invites had been issued. Notice has appeared on the Blog for the Annual Parish Meeting scheduled to take place on Wednesday, 16th May.

**Resolved:** Mr Bunting to provide a brief summary of the last 12 months of the parish council; clerk to forward some details to Mr Bunting

### 12.5.20 Items of account, the clerk, HMRC and general administration

Insurance renewal premium received. The parish council had previously been tied to a 3 year insurance contract which was now finished. The renewal for a further 3 year contract was cheaper than renewing annually. The clerk queried the amount covering buildings.

**Resolved:** Members to check the Memorial Hall committee have insurance cover for the Memorial Hall.

**Resolved:** Clerk to approach AON and Zurich ( insurance providers for councils)

**Resolved:** Three year renewal with Came and Co to be taken out if other quotes are not cheaper; cheque to be prepared and signed at the parish annual meeting to ensure continuity of cover.

Cq 1044	Parwich Memorial Hall	Hire	£10.00
Cq 1045	S Hampson	Clerk's salary	£150.04
Cq 1046	S Hampson	Reimbursement of expenses	£8.06

### 12.5.21 Accounts for the year ending 31.3.12

These had been prepared by the clerk and responsible finance officer in line with current requirements for the Audit Commission. The accounts had been successfully internally audited by Mr B Wood. Mr Wood found no items to bring before the council and had duly completed the necessary sections on the audit document for the Audit Commission. The clerk had electronically forward copies of the accounting documents and spreadsheets related to each account in advance of the meeting.

**Resolved:** The accounts for the year ending 31st March 2012 were accepted and the chairman, Mr Bunting signed the Audit Commission document.

### 12.5.22 Highway Issues

Members remained concerned regarding parking at a property in Parwich. The parking constitutes a parking offence.

**Resolved:** Clerk to contact the property owner to advise accordingly.

### 12.5.23 Planning applications

Three applications had been circulated in advance of the meeting.

Air to air units at Smith Close

Air to air units at Rathborne Croft

**Resolved:** The parish council's decision was to object to these applications as the units will be unsightly and will create noise disturbance due to their design.

Barn adjacent to Foufinside Farm to open market dwelling

**Resolved:** The parish council's decision was to support this application as it will support the local infrastructure and retain the integrity of the building.

**Resolved:** Clerk to electronically forward the above comments to the appropriate planning officers at the Peak District National Park Authority (PDNPA)

#### **12.5.24 Other subcommittees**

There was nothing to discuss regarding this item at this meeting.

#### **12.5.25 Correspondence and communication**

Comments were noted from a resident regarding a recent visit by Duke of Edinburgh students. The parish council was grateful to the resident who had tidied the area afterwards.

Village hall bookings, the noticeboard and the Blog

**Resolved:** Clerk to book the hall for meetings; Ms Healy to put notices on the noticeboard; Mrs Bennett to place items on the Blog.

#### **12.5.26 Items for the next agenda**

In addition to monthly repeat items - Pump Hill, Stream Clearance outcome, Jubilee outcome, roundabout and football posts, rental income from parish council land, the pavilion.

#### **12.5.27 Date of next meeting**

Tuesday, 12th June 2012

The meeting was declared closed at 10.57 pm

Mrs S Hampson  
Clerk to Parwich Parish Council

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