

Parwich Parish Council

Minutes

A meeting of Parwich Parish Council was held on Wednesday, 19th June 2013 at 7.30 pm in Parwich Memorial Hall.

Present: Chairman, C Healy, N Linnell, M Harrison, S Dale, E Yeomans, the Clerk, Mrs S Hampson, District Councillor, Sir R Fitzhertbert and one member of the public.

13.6.1 Apologies/Councillors' attendance register

Apologies had been received in advance of the meeting from Mrs Bennett and Mr Bunting. Apologies had also been received from County Councillor, Mr S Spencer and PCSO Wakefield. Members present completed the attendance register.

13.6.2 Declaration of personal/prejudicial interest of councillors

There was no need by any member present to complete an entry in the register.

13.6.3 Minutes and items from the previous minutes

The minutes of the previous meeting had been electronically forwarded to all members in advance of the meeting and had been placed on the Blog.

Resolved: The minutes of the previous meeting were accepted as a true record of proceedings and signed in the meeting.

13.6.4 Public speaking

There was only one member of the public present who did not wish to raise any matters.

13.6.5 Update from District Councillor and County Councillor

The district councillor advised members of Derbyshire Dales District Council's (DDDC's) Area Forums and their focus. He enquired about any issues regarding the refuse collection service and reported a 50% increase in recycling which is very pleasing. He also advised members of DDDC's Sports Awards. Anyone complete the forms on DDDC's website.

13.6.6 Update from PCSO and Speed Van (if taken place)

Apologies had been received on behalf of PCSO Wakefield. The speed van has not yet been employed in Parwich due to essential maintenance. Requirements for the wakes were discussed.

Resolved: It was thought that the Carnival and Recreation Committee had the matter regarding traffic management in hand.

13.6.7 Parsons Croft

Letters had been sent to all occupants of neighbouring properties to Parsons Croft regarding items which should not be on the area provided for the users of the sports and recreation facilities. Mr Yeomans reported a conversation he had had with the owner of a caravan parked on Parsons Croft. None of the items positioned without permission at Parsons Croft had been removed at the time of the meeting. Dog fouling was also reported in this vicinity. A request for the cricket field to be mown, prior to the Primary School's sports day, had been received.

Resolved: Clerk to obtain legal advice from the Derbyshire Association of Local Councils (DALC).

Resolved: Clerk to contact the enforcement team at Peak District National Park Authority (PDNPA).

Resolved: Clerk to contact Mr L Warren regarding a sign advising of the parking restrictions at Parsons Croft ie the parking facility is provided for the users of the sports and recreation facilities only.

Resolved: Clerk to contact DDDC to request 10 dog fouling notices and these to be sent to Mr Yeomans to be placed in appropriate locations.

Resolved: Clerk to contact grounds person responsible for the cricket field to mow prior to 26th June.

Key holders for the Pavilion were discussed.

Resolved: Mrs Linnell to arrange for additional keys to be cut and reimbursed for the costs. Keys to be given to identified people.

13.6.8 Parwich Memorial Hall

Establishing and clarifying ownership and responsibilities between Memorial Hall Committee and the Parish Council is a necessary requirement for insurance companies. A former member of the parish council reported that the Parish Council was gifted the land on which the Memorial Hall stands. The clerk had written to the Parish Council's solicitors immediately after the May parish council meeting but had only received communication, via email, the day prior to the June parish council meeting.

Resolved: The chairman, Ms Healy, to arrange a mutually convenient appointment at the solicitors

Resolved: Mr Harrison to advise the clerk of the Memorial Hall's insurance premium. A previous resolution was for the parish council to meet this cost.

13.6.9 Millennium Pond and monitoring

The water level remains low at present. Mr Yeomans will place the stone, referred to in the previous minutes, shortly.

13.6.10 Trees

Mr Goodwin (PDNPA Tree Officer) had advised that the last horse chestnut tree must remain. This may impact on the avenue of trees to be planted in September. The location of the new trees was discussed.

Resolved: Members to meet prior to the next meeting to agree planting locations.

Resolved: Mr Harrison to 'paint and stake' locations.

Resolved: Clerk to supply map of area

13.6.11 Village maintenance, roundabout and playground

ROSPA inspection report was not received in time for the meeting. Mr Harrison provided an update on the swings and the slide including information from some restoration quotes. Ms Healy thanked members for their hard work in restoring and reinstating the roundabout.

Resolved: Clerk to contact inspection company.

Resolved: Members to use information from the ROSPA report to consider any action regarding other playground items.

It was reported that an establishment in the village is leaving bags of bread out at street level. This could possibly attract vermin.

Resolved: Chairman to approach those concerned.

Strimming near the toilets had taken place.

13.6.12 Football pitch

The condition of the football pitch was discussed. There are mole hills and possibly rats causing problems on the pitch.

Resolved: Clerk to contact DDDC, Environmental Health Department to request an investigation.

Resolved: Clerk to contact Mr Bunting to request the mole contractor to attend again.

Resolved: DDDC team to be contacted further to complete work at this location; Mrs Bennett to liaise with named contact at DDDC.

13.6.13 Bus Shelter and plaque

Items requiring attention have been identified by a local contractor. With reference to the parish council's financial regulations it will be necessary to seek additional estimates.

Resolved: Requirement/Specification to be drawn up by the clerk and forwarded to Mr Harrison.

Resolved: Contractors identified in the meeting to be approached.

13.6.14 Pavilion

The electrical installation and plumbing at the pavilion were discussed. Mrs Linnell reported that the water issues at the pavilion had been resolved. A response from the insurance company regarding heating at the pavilion. The insurance company had forwarded information regarding heating at the pavilion. It is not a requirement to install heating but where a system is installed, it must be set at 4°C or above. Additional information was also received about lagging. A resident had very kindly forwarded an appropriate contact for possible use with this Pavilion. This had been acknowledged by the clerk.

Resolved: Local contractor to be approached regarding the electrical installation.

Resolved: Clerk to contact plumber regarding the submission of an invoice.

Resolved: Mr Yeomans to approach one of the contractors to request for certain repairs.

13.6.15 Solicitors information including Pump Hill

The clerk had written to the solicitors holding Parwich Council material. After a delay, a reply had been received.

Resolved: Ms Healy and Ms Linnell to arrange a mutually convenient appointment to see the solicitors to establish holdings, including documentation surrounding Pump Hill, and to take a payment for an outstanding invoice.

The land at Pump Hill does not meet the criteria for the Minor Maintenance Agreement (MMA). The upkeep and possibility as a wild garden were discussed. Extracts from historic minutes were read concerning Pump Hill. There is no direct access although access from the Primary School to the area would not be problematic through the ECO garden.

Resolved: The Head teacher at the Primary School to be approached to ascertain interest in the area.

13.6.16 Wakes and Caravan Booking

Notts DA's steward will arrive prior to the wakes' weekend. Fees will be sent by cheque to the clerk on the Monday after the wakes. The clerk had requested the cricket field to be mown in advance of the arrival of the caravans. The PCSO had offered assistance with traffic measures however, it was agreed that the Carnival and Recreation Committee took responsibility for this.

Resolved: Water meter readings to be taken prior to the arrival of the caravans.

Resolved: Clerk to request the mowing to actually take place prior to 26th June, to accommodate the needs of the primary school's sports day.

Resolved: Mr Bunting to be the parish council contact for the caravan club.

13.6.17 Identification of forthcoming village events/projects

The parish council considered the anniversary of the start of World War I. Alternative events were not discussed.

Resolved: At this stage, it was thought preferable to commemorate the anniversary of the end of the War, not the beginning.

13.6.18 Highway and footpaths

Minor Maintenance Agreement (MMA) monies cannot be used to supply hand rails on paths. The footpath to the stream may need attention. Derbyshire County Council (DCC) had requested the parish council's bank account details in connection with future MMA claims.

Resolved: In view of not making a claim against MMA it was agreed not to forward the bank account details.

13.5.19 Items of account, clerk's salary, contractors and HMRC

Cq 1111	The Shop Fitting Shop Ltd	Additional matting for roundabout	£270.00
Cq 1112	Parwich Memorial Hall	Hire	£10.00
Cq 1113	P Lownds	4 cuts of cricket field	£192.00
Cq 1114	Lester Lowe	Screws etc (maintenance)	£6.77
Cq 1115	*S Hampson	June net salary	£141.37
Cq 1116	S Hampson	Reimbursement of expenses	£10.90
Cq 1117	HMRC	Quarter 1 income tax	£106.00
Cq 1118	S Hampson	Reimbursement of expenses	£5.40
Cq 1119	Potter & Co	Outstanding invoice	£330.00
Cq 1120	I Hallam	Cleaning village toilet	£19.25

*The clerk had kept a log of hours in view of additional work being completed.

Resolved: It was unanimously agreed to increase the clerk's working hours by 2 hours per week.

13.6.20 Planning applications and Planning sub-committee

There were no new planning applications. The planning sub-committee had met to consider an application at the Rookery. The parish council had no objections to the application and considered it a sympathetic extension, totally in keeping. Peak District National Park Authority had been advised.

13.5.21 Correspondence and communication, including electronic communication

Included: DDDC's Area Forums. Arts Matters, PDNPA planning service bulletin. Mr Harrison provided an update on the Broadband Champion - timings of regular meetings have changed making it difficult for employed people to attend.

Resolved: Mr Harrison may not be able to attend future meetings. However, he will attempt to find a replacement representative.

An update from Bagshaws had not been received in connection with the tenancy agreements.

Resolved: Clerk to make further contact with Bagshaws for an up date.

Snow warden updates had been electronically forwarded to members. Mr Harrison withdrew his offer to become a snow warden.

Resolved: Attempts will be made to find a replacement

Resolved: Information to be placed on the Blog.

13.5.21 Items for next agenda

Trees, Parwich Memorial Hall, Parsons Croft, Pavilion, Playground, Speed van, Solicitor information, Bus shelter, Millennium pond monitoring and Pump Hill. Additional items to be compiled by the clerk.

13.5.22 Date of next meeting

17th July 2013

The meeting was declared closed at 9.25 pm.

Mrs S Hampson, Clerk to the Parish Council
19th June 2013

©Parwich Parish Council minutes remain draft until approved by the parish council at the next meeting.